

BOARD OF REGENTS  
BRIEFING PAPER

**1. Agenda Item Title: Handbook Revision, Title 4, Chapter 17, Section 23, Special Use Fee and Procedures and Guidelines Manual Revision (Chapter 7, Section 12)**

**Meeting Date: June 11 & 12, 2015**

**2. BACKGROUND & POLICY CONTEXT OF ISSUE:**

In 1994 the University of Nevada, Reno established a fitness center within the Lombardi Recreation Building. This fitness center was funded through a \$25 per semester optional membership fee which was approved by the Board of Regents. This self-supporting program is administered by Campus Recreation and Wellness (CRW). Since that time, when increased costs of operation warranted fee increases, approval was obtained from the Board of Regents in accordance with *Title 4, Chapter 17, Section 23*.

While several NSHE institutions have a self supporting recreation facility on campus, with the exception of the University of Nevada, Reno Lombardi Recreation Facility special use fees (*Title 4, Chapter 17, Section 23*), fees for recreation facility use are not included in the *Handbook*. Rather, they are included in self supporting budgets which are submitted for Board of Regents approval on an annual basis if they exceed \$25,000 (*Title 4, Chapter 9C, Section 2.3*) and approved by the designee of the institution President (*Title 4, Chapter 9C, Section 1.4*). The Chancellor directed the institutions to bring forward policy recommendations for issues that impede efficient business operations; the requirement to bring these fees to the Board, when other institutions are not required to do so, falls into that category.

The deletion of this section does not eliminate the fees associated with special use of the Lombardi Recreation Building. (Attachments 1 and 2).

**3. SPECIFIC ACTIONS BEING RECOMMENDED OR REQUESTED:**

UNR President Marc Johnson requests approval of a revision to Board policy, removing the provisions concerning approval of special use fees for recreational use of the Lombardi Recreation Building at the University of Nevada, Reno from the *Handbook* (Title 4, Chapter 17, Section 23) and removing the associated fee amounts from the *Procedures and Guidelines Manual* (Chapter 7, Section 12) to provide consistency among institutions.

**4. IMPETUS (WHY NOW?):**

NSHE staff recommended that CRW submit an agenda item to remove Title 4, Chapter 17, Section 23 of the *Handbook* and Chapter 7, Section 12 of the *Procedures and Guidelines Manual*.

**5. BULLET POINTS TO SUPPORT REQUEST/RECOMMENDATION:**

- Aligns Board policy with current practice under which recreation facility fees for each campus are not included separately in the *Handbook* or *Procedures & Guidelines Manual*.
- The proposed revision will eliminate an anomaly with Board policy under which the Board has delegated to the Chancellor, and the Chancellor has delegated to the President of each institution responsibility and authority for assuring that unit's budgets remain balanced.
- The Chancellor directed the institutions to bring forward policy recommendations for issues that impede efficient business operations; the requirement to bring these fees to the Board, when other institutions are not required to do so, falls into that category.

**6. POTENTIAL ARGUMENTS AGAINST THE REQUEST/RECOMMENDATION:**

None.

**7. ALTERNATIVE(S) TO WHAT IS BEING REQUESTED/RECOMMENDED:**

- Continue to require the University of Nevada, Reno to bring Campus Recreation & Wellness special use fee changes to the Board, even though other institutions are not required to do so.
- Require all NSHE self-supporting recreational facilities/units with optional use fees to bring fee changes forward to the Board for approval.

**8. COMPLIANCE WITH BOARD POLICY:**

X Amends Current Board Policy: *Title 4, Chapter 17, Section 23*

X Amends Current Procedures & Guidelines Manual: *Chapter 7, Section 12*

Other: \_\_\_\_\_

Fiscal Impact: Yes \_\_\_\_\_ No x \_\_\_\_\_

Explain: The deletion of these sections does not eliminate the self supporting fees generated by the operation of Campus Recreation and Wellness within Lombardi Recreation.

**POLICY PROPOSAL - HANDBOOK**  
**TITLE 4, CHAPTER 17, SECTION 23**  
**Special Use Fee**

Additions appear in *boldface italics*; deletions are [~~stricken~~ and bracketed]

**Title 4 – Codification of Board Policy Statements**

**Chapter 17 – FEES AND EXPENSES**

**[~~Section 23. Special Use Fee~~**

~~Special use fees for recreational use of the Lombardi Recreation Building at UNR shall be approved by the Board of Regents.~~

~~(B/R 02/05)]~~

**PROPOSED REVISION – PROCEDURES & GUIDELINES MANUAL  
CHAPTER 7, SECTION 12**

Special Use Fee

Additions appear in *boldface italics*; deletions are [~~stricken~~ and bracketed]

**[~~Section 12. Special Use Fee~~**

The following fees approved by the Board of Regents shall be applicable for recreational use of the Lombardi Recreation Building, UNR

~~Campus Recreation and Wellness Fee~~ **UNR**

Faculty

<del>Per year (9/1 to 8/31)</del>	\$297.00
<del>Per semester</del>	\$110.00
<del>Per Summer session</del>	\$110.00
<del>Daily Use Fee</del>	\$10.00

Faculty Family Member

<del>Per year (9/1 to 8/31)</del>	\$297.00
<del>Per semester</del>	\$110.00
<del>Per Summer session</del>	\$110.00
<del>Daily Use Fee</del>	\$10.00

Classified Staff

<del>Per year (9/1 to 8/31)</del>	\$256.50
<del>Per semester</del>	\$95.00
<del>Per Summer session</del>	\$95.00
<del>Daily Use Fee</del>	\$10.00

Classified Family Member

<del>Per year (9/1 to 8/31)</del>	\$256.50
<del>Per semester</del>	\$95.00
<del>Per Summer session</del>	\$95.00
<del>Daily Use Fee</del>	\$10.00

Students and Emeritus Faculty

<del>Per year (9/1 to 8/31)</del>	\$216.00
<del>Per semester</del>	\$80.00
<del>Per Summer session</del>	\$80.00
<del>Daily Use Fee</del>	\$10.00

Student and Emeritus Faculty Family Member

<del>Per year (9/1 to 8/31)</del>	\$216.00
<del>Per semester</del>	\$80.00

<del>Per Summer session</del>	<del>\$80.00</del>
<del>Daily Use Fee</del>	<del>\$10.00</del>

~~Effective Fall 2014, in lieu of the fees listed above, all undergraduate students will be charged an additional \$15 per semester.~~

~~Effective Fall 2016, in lieu of the fees listed above, all undergraduate students will be charged an additional \$45 per semester.~~

**NSHE**

~~NSHE Student~~

<del>Per semester</del>	<del>\$110.00</del>
<del>Per Summer session</del>	<del>\$110.00</del>

~~NSHE Student Family Member~~

<del>Per semester</del>	<del>\$110.00</del>
<del>Per Summer session</del>	<del>\$110.00</del>

~~NSHE Employee~~

<del>Per year (9/1 to 8/31)</del>	<del>\$297.00</del>
<del>Per semester</del>	<del>\$110.00</del>
<del>Per Summer session</del>	<del>\$110.00</del>
<del>Daily Use Fee</del>	<del>\$10.00</del>

~~NSHE Employee Family Members~~

<del>Per year (9/1 to 8/31)</del>	<del>\$297.00</del>
<del>Per Semester</del>	<del>\$110.00</del>
<del>Per Summer session</del>	<del>\$110.00</del>
<del>Daily Use Fee</del>	<del>\$10.00</del>

- ~~a. Payment of the appropriate fee will entitle the individual to a day use locker.~~
- ~~b. In the case of students, the Campus Recreation and Wellness fee shall be waived if the student association appropriates an amount sufficient to cover costs, as determined by the institutional president.~~
- ~~c. Faculty, staff or students may bring two guests at a time for a fee of \$10 per visit.~~
- ~~d. Students registered for seven (7) credits or more at any other NSHE Institution shall be entitled to use the facilities upon payment of a \$110.00 fee per semester or \$110 for the entire Summer session. Employees of NSHE shall be entitled to use of the facility upon payment of \$110 per semester, \$110.00 for the entire Summer session or \$297 per year.~~
- ~~e. A family use card may be purchased for each individual family member by faculty, staff and students for the same fee as the primary pass holder.~~
- ~~f. Payment of the appropriate fee for the use of either Lombardi Recreation or McDermott Physical Education facility will allow use of the other facility without additional charge. (B/R 5/95, 2/05, 3/03, 4/00; Added 6/05; A. 4/06, 2/09, 11/12, 12/13)]~~